

## IVYBRIDGE TOWN COUNCIL

### Minutes of the Policy and Resources Committee Held remotely using Zoom, on Monday 26<sup>th</sup> April 2021 at 7pm.

Present: Cllr A Laity (Chairman)  
Cllr S Hladkij  
Cllr P Dredge  
Cllr A Khong  
Cllr Mrs K Pringle  
Cllr R Wilson

In attendance:  
Mr Jonathan Parsons, Town Clerk  
Mrs Pauline Cleal, Senior Finance Officer

PR20/68 **APOLOGIES:** Apologies were received from Cllr T Parsons.

PR20/69 **INTERESTS TO BE DECLARED:** The Chairman invited the declaration of any interests and Cllr Laity declared an interest in cheque number 015070.

PR20/70 **ACCOUNTS FOR PAYMENT:** Members considered the accounts for payment for the period 1<sup>st</sup> March 2020 to 31<sup>st</sup> March 2021 (copy previously circulated). Cllr Dredge informed Members that the payment regarding the photocopier lease was for photocopiers used in the Town Hall and in the Watermark which included the top floor tenants. The payment to Dartmoor Loggers would be partially offset by income from the sale of wood which was yet to be received. Cllr Dredge also highlighted the insurance rebates which had been received regarding Christmas and a low claim rebate. The electronic payment to Park Life is partially grant funded. Cllr Dredge asked the Town Clerk for clarification regarding Ticketsolve and he confirmed that they had reduced their fee for the year and also for the next financial year.

It was **RESOLVED** that the list for payments be approved in the sum of £55,807.24

PR20/71 **INCOME AND EXPENDITURE ACCOUNTS:** Consideration was given to a report on the accounts for the period to 31<sup>st</sup> March 2021 (copy previously circulated). Cllr Dredge congratulated staff for the quick turnout of the Year End figures and highlighted to Members that early last year an estimated forecast for the year end was a £110k deficit. With the furlough scheme and grants being received as well as some bookings able to continue at the Watermark added to being able to make savings due to other grants regarding the Town Hall expenditure plus careful monitoring of all expenditure the situation at Year End is in a much improved position. The surplus of £69k where the majority has been transferred to Earmarked

Reserves. Cllr Wilson added thanks to the Government for the grants and furlough scheme which has helped to achieve this result.

Cllr Dredge mentioned the budget for legal fees was £8K however expenditure had exceeded it by almost 12K with some 9K due to a complaint and preparation of the complaints policy, Cllr Wilson thanked Cllr Dredge for all his worked with regard the policies for the Council as this is extremely valued work he undertakes and all Members agreed. Cllr Dredge highlighted that although the Council had received no interest from the Lloyds investment this year, the interest on the CCLA investment although slightly down was in the region of 4.47% which is a very good return. Cllr Dredge also highlighted grants had been received regarding Filham Park and received in the year where expenditure had been accounted for in the previous year which had helped with obtaining a surplus for the year.

It was **RESOLVED** to thank Cllr Dredge for his work involved with the Council's policies and to receive the accounts for the period to 31<sup>st</sup> March 2021.

PR20/72 **DEBTORS UPDATE:** The Committee considered the aged debtors report (copy previously circulated). Cllr Dredge informed Members that the Finance Officer is chasing the outstanding balances. Some are slower settling their account and there was a delay in payment with regard to orders being incorrect from the customer. These would be cleared in due course.

Members considered the letter from Ivybridge Rugby Club regarding reducing the fees for 2020-21 as the club have been unable to use the facilities in 2020-21 due to the Covid Pandemic. Members agreed to waive the fees for the year 2020-21 as agreed these were exceptional circumstances with the Pandemic.

It was **RESOLVED** to receive the debtors update and to waive the fee for the hire of Filham Park Ivybridge Rugby Club for the year 2020-21.

PR20/73 **HEALTH AND SAFETY:** The Committee considered the regular update from the Assistant Town Clerk (report previously circulated). Members noted the report. Cllr Wilson thanked the Town Clerk and Assistant Town Clerk for the report and commented how impressed he was with the improvements over the past few years which was evident in the documentation provided.

It was **RESOLVED** to receive and note the report and to thank the Town Clerk and Assistant Town Clerk.

PR20/74 **UPDATE AND INFORMATION:**

**CCLA**

Cllr Dredge gave an update to the Committee outlining his summary and informed Members that where possible CCLA consider all aspects when tenants are selected for their units which includes greener issues where

possible offering a new greener lease. Cllr Dredge also highlighted that our capital investment is slightly higher and we have also continued to receive interest.

**HRH the Prince Philip**

The Town Clerk informed Members that preparations have been made with regard to all such events in the future and extra black arm bands have been ordered.

**NALC Star Council Awards**

The Town Clerk asked Members if they would like him to submit an application for 'Council of the Year' and all agreed.

**Covid Recovery – Retail and Hospitality**

Cllr Wilson thanked the Bloomers for their work around the town. He also mentioned and thanked one gentleman and his wife who undertake the care and upkeep of Harry's Patch which is looking extremely good.

It was **RESOLVED** to note and receive the above items and for the Town Clerk to submit the application for 'Council of the Year'.

The Mayor mentioned Cllr Silsbury who has retired from being a Councillor and thanked her for all her contributions over many years and she will be very much missed by both the Town Council and the Chamber who she worked tirelessly with, all Members agreed. The Mayor also thanked the Committee and officers for their support during her Chairpersonship.

The meeting closed at 7.26pm

Signed.....  
Chairman

Dated.....